

## ACCOUNTS RECEIVABLE



### Manage your cash, know your customers, analyze performance and trends

**A successful company needs to manage its cash flow and customer information effectively. *Intrust Win* helps you handle these tasks by tracking every aspect of your receivables in a timely manner. This vital management information—reported just the way you need it—gives you the power to improve the inflow of cash and capitalize on sales trends.**

You'll be able to assess your financial position by producing timely reports. Identify your best customers and stay on top of sales trends. Evaluate your cash discounts program, and spot delinquent accounts early.

Data entry is efficient and flexible with horizontal transaction entry functions and quick-entry tables. You'll also save time with online invoicing and information windows.

Your customers will appreciate the professional-looking statements and invoices. And if they call with questions on their account, you'll be ready to help out. You can quickly view detailed customer information and payment history.

#### Additional Accounts Receivable Features:

- time-saving batch processing capability
- user-definable aging periods
- full-featured tax reporting, including GST/PST
- commissions payable on booked or paid invoices
- two-way split commissions
- ability to reapply payments and credits to specific invoices
- user-defined invoice and dunning messages
- quick lookup based on customer or transaction
- invoice entry, editing, and viewing from a single screen
- online invoicing (prints invoice after order verification)
- plain paper or preprinted invoice formats
- finance charge tracking
- multiple tax locations per tax group
- post transactions to multiple years
- reprint the last posting activity with comments
- reprint invoices from history including lotted and serialized detail
- customer comments fields
- referential integrity, preventing deletion of data used by other tables
- easy to modify with capability to prevent modification
- drill down for greater detail
- comprehensive online help
- print to file with rich or normal text, or output to Excel or HTML

- optional report previewing before printing
- "quick search" method for finding data or information

**Accounts Receivable Reports:**

- Aged Trial Balance Report
- Cash Flow Report
- Cash Receipts Journal
- Customer Activity Report
- Deposits Journal
- Detail History Report
- Miscellaneous Credits Journal
- Open Invoice Report
- Sales Analysis Report
- Sales Journal
- Sales Tax Report

The screenshot shows two overlapping windows from an accounting software interface. The top window is titled "AR - Aged Trial Balance Inquiry" and displays a table with columns for Customer, Customer Name, Amount, Current, and various aging periods (31-60, 61-90, 91-120, Over 120, Unapplied). The bottom window is titled "AR - Invoice Detail" and shows fields for Customer ID, Invoice Number, PO Number, Transaction Number, Sales Rep, Terms Code, Distribution Code, Taxable Sales, Nontaxable Sales, Sales Tax, Trans Type, Invoice Date, GL Pd/Yea, Tax Group ID, Currency ID, Exch Rate, Freight, Misc, Payment, and Cost.

**AR - Aged Trial Balance Inquiry**

Criteria	Results	Detail	Amount	Current	31 - 60	61 - 90	91 - 120	Over 120	Unapplied
▶	AK008	Altec Servers Comp	45,273.07	0.00	22,916.39	8,183.86	0.00	18,264.75	0.00
		Invoice Num	Amount	Current	31 - 60	61 - 90	91 - 120	Over 120	Unapplied
		030100000003	21,790.59	0.00	21,790.59	0.00	0.00	0.00	0.00
		081000000001	562.90	0.00	562.90	0.00	0.00	0.00	0.00
		▶ 081000000002	4,091.93	0.00	0.00	8,183.86	0.00	0.00	0.00
		081000000003	562.90	0.00	562.90	0.00	0.00	0.00	0.00
		0934757	18,264.75	0.00	0.00	0.00	0.00	18,264.75	0.00
+	Bet023	Beta Dynamics Inc.	565.54	0.00	0.00	565.54	0.00	0.00	0.00
+	Bur056	Burnhaven Softwar	171,224.87	0.00	171,224.87	0.00	0.00	0.00	0.00
+	Cel017	Celebris Systems	560.25	0.00	0.00	560.25	0.00	0.00	0.00
+	Chr052	Chronographic Test	791,250.00						
+	Con029	Consantek Network	593.44						
+	Exc054	Excelsior Technolo	75,158.90	75.16					
+	Meg006	Megatrends Compu	71,675.58						
+	Mic002	Micronics Systems I	209,040.00						
+	Pac004	Pacific Computer D	468,000.00	468.00					
+	Pol014	Poly Corp	90,897.90						
+	Xy044	Xytek Software	306,720.00						
Totals			3,746,978.43	2,036,599.77	1,360,684.56	316,000.00			

Records: 3 of 5

Southwest Supply | don | Regal

**AR - Invoice Detail**

Header: Detail, Ship-To, Adjustment

Customer ID: AK008 | Trans Type: Invc  
 Invoice Date: 1/7/2007  
 Invoice Number: 001000000002 | GL Pd/Yea: 1 / 2007  
 PO Number: |  
 Transaction Number: 00000002 | Tax Group ID: MN  
 Sales Rep 1: GJL | For: .0 | Taxable:   
 Sales Rep 2: | For: .0 | Currency ID: USD  
 Terms Code: Net30 | Exch Rate: 1  
 Distribution Code: D001 | Freight: 0.00 | Payment: 0.00  
 Taxable Sales: 1,463.76 | Misc: 0.00 | Cost: 902.11  
 Nontaxable Sales: 0.00  
 Sales Tax: 95.14

Pool Run: 19980610110218  
 Southwest Supply  
 Record: 1 of 2

Print | Close

**Aged Trial Balance Inquiry with drill down to invoice detail. You can even reprint invoices from this function.**