

Payroll



Intrust Win Payroll keeps you current with government reporting requirements while giving you total flexibility. In addition to printing checks, you need to maintain detailed records with clear audit trails, track sick and vacation days, and keep up to date with tax law changes. **Intrust Win** Payroll can handle it all. It also enables you to analyze payroll expenses and employee productivity as well as control costs and review expense distribution.

With this module, you can produce detailed reports to help you plan and generate a budget. Manage your expenses efficiently by tracking FUTA, SUI, Medicare, and Social Security, as well as earnings by department. You decide whether to calculate scheduled deductions as a fixed amount, a percentage of gross pay, an hourly rate, or a declining balance. You can easily produce W-2s printed on forms, or stored on magnetic media to meet federal requirements.

You'll have the flexibility to set up your payroll according to your terms. Define pay codes for regular, overtime, double-time, sick, vacation time, or any other payment method for hourly employees. Unlimited user-definable deductions are allowed per company, as well as taxable and/or nontaxable earnings codes and an option for fixed federal, state, and local withholdings.

Additional Payroll Features:

- multiple states and localities for employee/employer taxes
- automatic accrual of vacation and sick time hours with complete audit trail
- formula-based tax routines
- multiple checks per employee per payroll run
- unlimited number of earnings codes including overtime rates and shift differentials
- flexible state unemployment reporting
- employer deductions such as 401(k)
- recurring time ticket entries
- taxable and/or nontaxable earnings codes
- option for fixed federal, state, and local withholdings
- process the new year's payroll before printing W-2s for the old year
- track four quarters of history on payroll checks
- produce monthly and quarterly check registers

Payroll Reports:

- Time Ticket Journal
- Miscellaneous Payroll Journal
- Edit Register
- Check Register
- Withholding Report
- Employer's Tax Report
- Transaction History Report
- Check History Report
- Department Report
- Quarterly Employer's Tax Report
- Employer's Liability Report
- Quarterly Withholding Report
- Quarterly State Unemployment
- Tax Report
- 941 Form
- W-2 Form
- Paycheck Received Report
- Pay Period Deduction Report
- Salary Review Report